

RMo Studio / Centre Code of Conduct

Effective date: 1 July 2026

This document should be read alongside your Membership Agreement and Studio Handbook. Where there is any inconsistency, the Membership Agreement takes precedence.

The aim of these standards is to help maintain a safe, welcoming and respectful environment for everyone using the studio.

These standards form part of your membership agreement. Serious or repeated breaches may result in suspension or termination of membership.

Respect the Studio

Members are expected to:

- Leave the studio clean, tidy and ready for the next user.
- Treat studio equipment, tools and facilities with care.
- Follow all studio procedures set out in the Studio Handbook.
- Report any breakages, faults, hazards or accidents promptly.
- Respect studio property, including workshop resources, teaching materials, retail stock and equipment intended for staff use.

Respect Other Studio Users

Members are expected to:

- Treat everyone with courtesy and respect.
- Respect other members' work, tools and personal belongings.
- Wear headphones if listening to music or videos.
- Help maintain a welcoming and inclusive studio environment.
- Follow the Photography & Recording Policy.

Studio Bookings

Members are expected to:

- Book sessions before attending.
- Leave workspaces and equipment clean and ready for the next user before their booking ends.
- Cancel bookings they can no longer attend.
- Repeated failure to attend bookings, repeated late departures, or misuse of the booking system may result in booking restrictions.

Health & Safety

Members must:

- Follow the Studio Handbook, studio signage and risk assessment.
- Follow all access and security procedures.
- Never share keys, access codes or entry fobs.
- Never permit unauthorised visitors into the studio.
- Report anything that could affect the safety of others.

Working Together

RMo Studio is a shared creative space. Members are encouraged to:

- Share equipment fairly.
- Be considerate of others using the studio.
- Respect neighbouring businesses and Wellington Yard.
- Ask if they are unsure about any studio procedure.

Failure to Follow the Code

Where appropriate, breaches of this Code of Conduct will normally be dealt with through a conversation in the first instance.

However, serious or repeated breaches may result in:

- verbal or written warnings;

- temporary suspension of studio access;
- restrictions on studio bookings or access; or
- termination of membership in accordance with the Membership Agreement.